

Internship Placement Application Form

PERSONAL INFORMATION				
Full Name:		Date of Birth		
Address: <i>(Include City, Zip Code)</i>		Driver's License # / Identification Card #	State Issued:	
Telephone Number:		Email Address:		
Emergency Contact Name:		Emergency Contact Number:	Relation:	

UNIVERSITY CONTACT INFORMATION	
Name of University	
Name of Professor/Advisor	
Phone Number for Professor/Advisor	
Email for Professor/Advisor	

INTERNSHIP INFORMATION	
Semester(s) for Internship: <i>(No Summer Available)</i>	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Split (Fall & Spring)
Total Internship Hours:	Split: Fall ___ Spring: ___
<i>In order to find an appropriate placement for you, please indicate any supervision below for CIS staff overseeing your placement: (Please do not leave blank)</i>	
Rehabilitation Students only	<input type="checkbox"/> BS <input type="checkbox"/> MS
Social Work Students only	<input type="checkbox"/> BSW <input type="checkbox"/> MSSW If MSSW: Micro <input type="checkbox"/> Macro <input type="checkbox"/>
Other:	

PREFERENCES	
Select all Grade Level Preferences:	<input type="checkbox"/> Elementary <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> No Preference
Select all Geographic Location Preferences:	<input type="checkbox"/> Donna ISD <input type="checkbox"/> La Joya ISD
Select Available Days:	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday
<i>Please note that CIS internship hours range between 7:30am-4:30pm, Monday-Friday, with very limited opportunity for evening hours.</i>	
Available Times:	

EXPERIENCE
Briefly list any previous experience you have had working with youth.

Prior to beginning internship on campus, the following are requirements by the interns: criminal background/ fingerprints check (Fee \$39), TB results (less than one year), valid copy of state ID/driver's license, and social security/passport. Interns with not meet unsupervised with students until the background check results have been completed and CIS has been notified of clearance. Interns are subject to dismissal for disqualify indicators on their criminal background checks.

Please submit this form and your resume to cis.hidalgocounty@yahoo.com. Once this form is received, your application will be reviewed and you may be contacted via email regarding a potential interview and campus placement.